



Maya Property Services

### Fees Information for Tenants

<b>Service</b>	<b>Fee payable to Agent</b>	<b>Payable by</b>
Administration Fee* (cover cost of referencing, initial checks, preparing tenancy agreement, deposit registration fee) *This fee is non-refundable*	£120.00 Single person £160.00 per couple £80.00 per additional applicant	Tenant
Guarantor Fee* (cover cost of referencing, initial checks) *This fee is non-refundable*	£60.00 per guarantor	Tenant
Deposit security* (registered by mydeposit scheme) *This deposit is returned to you at the end of the tenancy if all conditions of the tenancy agreement are fulfilled	Minimum of one month's rent or the amount specified by the Landlord	Tenant
Tenancy renewal fee (negotiating and documenting renewal)	£25.00	Tenant
Late Payment of Rent	£25.00 (more than 2 days late from due date)	Tenant
Early Release from Tenancy	£25.00	Tenant



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Missed pre-booked appointments	£30.00	Tenant
Lost keys (replacement)	£30.00	Tenant
Amendment fee (during course of tenancy)	£50.00	Tenant
Professional cleaning and/or repair of damages	If applicable, cost as quoted by the contractor plus 10% admin fee	Tenant

### **Other Important Information for Tenants**

Maya Property Services is a member of a client money protection scheme.

Maya Property Services is a member of a redress scheme for dealing with complaints. The name of the redress scheme is Ombudsman Services: Property.